

## Job Role Profile

	<b>Job Title:</b>	Intensive Senior Support Practitioner
	<b>Department:</b>	Rivendell/Countryview Childrens Services
	<b>Direct Supervisor:</b>	Depute Manager/Team Leader or Project Manager
	<b>Number of Direct Reports/Matrix Reports:</b>	
	<b>Location:</b>	Range of locations

<b>1</b>	<p><b>Job Purpose:</b></p> <p>To provide comprehensive intensive support and care to Children, and young people and families who have a variety of complexities to their care such as medical conditions that limit their day to day life, (such as epilepsy, oxygen dependency, gastrostomy, cerebral palsy, diabetes, muscular dytrophy, colostomy, moving and handling requirements, distressed behaviours, neuro divergence conditions such as Autism Spectrum Disorder, AttentionDeficit Hypersensitivity Disorder, Obsessive Complusive Disorders) whose referrals are accepted by the projects.</p> <p>To assist the Project Manager and Depute Manager’s in all aspects of managing the service, and in particular mentoring and supporting the Intensive Support Practitioners and Volunteers in all apects of support.</p> <p>Elements could include the ability to work on own initiave, and have the ability to make sound decisions, assessment, monitoring, reviewing, training, counselling, giving relevant advice, advocacy as well as specialised care and personal support.</p>
<b>2</b>	<p><b>Dimensions: i.e. budget, no of staff, areas of work.</b></p> <p><b>Financial:</b> will have responsibility for adhering to relevant organisational financial processes and procedureds particularly in relation to young peoples finances and petty cash for projects.</p> <p><b>Staff:</b> Will have line management responsibility and will offer guidance and mentoring to the Intensive Support Practitioners and volunteers.</p> <p><b>Other:</b> Will support people either within a specific defined location or across a wider geographical area.</p>
<b>3</b>	<p><b>Key Objectives and Accountabilities:</b></p> <ol style="list-style-type: none"> <li>1 To ensure individuals supported by the project receive the best possible care and service at all times dependent on their needs.</li> <li>2 To create a safe, nurturing and enabling environment for all.</li> <li>3 To undertake keyworker responsibilities for specific named children, young people or families.</li> </ol>

	<ol style="list-style-type: none"> <li>4 To develop a co-operative and knowledgeable relationship with all relevant agencies and providers to maximise the potential benefit to all the individuals we support.</li> <li>5 To contribute to the formation of operational policy within certain areas of expertise and conditions which leads to the development of best practice within the project and wider organisation and contributes to continued Service Development.</li> <li>6 To complete all necessary risk assessments to ensure risks are minimised and manageable.</li> <li>7 To participate actively in relevant training, team meetings, supervision and all other forums aimed at developing policy and practice to enhance care offered to the people we support.</li> <li>8 To uphold the values, principles and policies of Quarriers and to operate within the specified guidelines set by regulatory and practice bodies.</li> <li>9 To record all work undertaken to a high level of accuracy and detail ensuring relevant language is used to maintain peoples rights.</li> <li>10 Will contribute to the on-call for the service.</li> </ol>
4	<p><b>Key Performance Outcomes and Measures:</b></p> <ol style="list-style-type: none"> <li>1 Working within the relevant National Care Standards identified for the projects .</li> <li>2 Working within guidelines set out in Codes of Practice for SSSC.</li> <li>3 Comply with relevant SSSC registration requirements</li> <li>4 Ensure project complies with Care Inspectorate requirements and contribute to the inspection process.</li> </ol>
5	<p><b>Knowledge, Skills and Experience necessary for the role:</b></p> <ol style="list-style-type: none"> <li>1 HNC Social Services SCQF Level 7 or relevant Health, Social Care or Education qualification or willing to work towards.</li> <li>2 Will have supervision experience/training or willing to undertake the Quarriers PDA in supervision training.</li> <li>3 A supportive and enabling, rights based, person-centred, trauma informed approach to Children, Families and Young People.</li> <li>4 Knowledge and experience of working with vulnerable Children, Families and Young People within a range of settings including residential or short breaks.</li> <li>5 Knowledge and experience of issues and support needs affecting people within these settings</li> <li>6 Knowledge of external agencies involved in the sectors.</li> <li>7 Desire to access relevant training and condition specific training and development opportunities (including gaining necessary qualifications relevant for SSSC registration).</li> <li>8 Good recording and report writing skills with the use of appropriate language.</li> <li>9 Good interpersonal and communication skills applicable to fellow professionals as well as Children, Families, Young People, with alternative ways of communicating rather than the spoken word</li> </ol>

	<p>10 High level of reliability, patience and commitment to the Projects requirements and Quarriers as an organisation.</p> <p>11 In line with regulatory requirements post holder must have SVQ level three and HNC, or be prepared to work towards either if not in possession of both qualifications.</p>
6	<p><b>Key Relationships:</b></p> <p><b>Directive/Matrix Reports:</b> N/A</p> <p><b>Senior Internal Stakeholders:</b> Daily contact with line manager in relation to liaising with project manager as well as general guidance. Regular planned supervision as well as ad hoc advice and input.</p> <p><b>External Contacts:</b> Organise reviews and interagency meetings with outside agencies. Liaise on a daily basis with other health and social care agencies in order to maintain good working relationships and the best possible service for individuals supported by Quarriers.</p>